HSIN COIs & Connect Rooms

Shawn Dunbrack, Deputy Administrator-HSIN WV
WV Div. of Homeland Security & Emergency Management
Infrastructure Protection Section
Our Mission
Homeland Security Information Network | HSIN is the nation’s focal point for sharing Sensitive But Unclassified information. It enables Federal, State, Local, Tribal, Territorial, International and Private sector homeland security partners to achieve their missions through information sharing.

TRUSTED
MISSION-BASED
INTEROPERABLE
HSIN is Driven by Your Mission

MISSION AREAS

DIVERSE MEMBERSHIP

FEDERAL
STATE
LOCAL
TERRITORIAL
TRIBAL
INTERNATIONAL
PRIVATE SECTOR
Connecting Homeland Security Partners…

Regardless of geographic or jurisdictional boundaries
## HSIN Real World Success

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6 Easy Steps to Join HSIN
HSIN Chat provides a secure environment for instant messaging.

HSIN Connect is a robust web conferencing tool for real-time conferencing and collaboration.

HSIN Box supports secure, direct communications with other HSIN users.

HSIN Learn is a comprehensive, computer-based training solution.

HSIN Notify enables instant communication with large groups at the speed of email.

HSIN at a Glance:

- Homeland Security Expertise and Support
- Real-time Mapping and Geolocation Data
- Flexible Online and Instructor-led Training
- Secure Live Web Conferencing and Archival
- Adaptable Common Operating Picture
- Responsive Program Management and Workflow Tools
- Simple Document Retrieval and Notifications
- Collaborative Communities of Interest and Practice
- Secure Instant Messaging Behind Firewall
Getting into HSIN

• Preferred browser for HSIN is Internet Explorer

• Type in the following url: https://hsin.dhs.gov (do not use the link you saved in your favorites to avoid any issues)

• Having trouble? Clear cache and delete browsing history, then contact us or 24/7 Help Desk
  – Ask a Mission Advocate for a Troubleshooting Guide!
Navigate to WV-EM COI
Document Library Best Practices

- Change the default Documents Library name to something meaningful.
- Use metadata to organize, categorize and search documents quickly within libraries.
- Enable versioning on collaborative libraries.
- Limit major and minor versions to optimize storage space.
- Create views to filter and rearrange documents.
- Limit library views to 100 documents per page to optimize page-load time.
- Manage security at the library level whenever possible, and not at the document level.
Naming Convention Best Practices

- Do not place the date in the file name.
- Do not include a version or revision number in the file name.
- Do not add the author’s or reviewer’s name or initials in the file name.
- Do not including DRAFT, FINAL, etc. to the file name.

Allow default library columns, metadata columns and version control to provide this information.
HSIN Connect

A web conferencing tool providing a secure platform for:

– Real-time conferencing
– Web-based training
– Real-time response and analysis during incidents
– Operational support during events
– Virtual Command Posts
Logging into any Connect Room:

World Scout Jamboree Executive Steering Committee

- Enter as a Guest

Enter as a Guest

- Enter with your login and password (Required for hosts, recommended for registered users)

Enter Room

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Organized Chat Pods for everyone
WV HSIN

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